**Department of Art and Art History**  
**Undergraduate Handbook for Studio Arts**

**Studio Art Program Description**

The Department of Art and Art History’s BFA in studio art encompasses the areas of art teaching, ceramics, graphic design, painting and drawing, photography / digital imaging, printmaking, sculpture / intermedia, and cross 3D focus.

Following our intensive first year studio requirements, students successfully completing these classes will continue to pursue their area of study within one of the department’s eight areas of study.

**Admission**

Undergraduate students applying to the University of Utah, who are interested in a BFA in Art, will need to declare pre-art on their admissions application. A separate application is not required for the Department of Art and Art History. Entering freshman will be coded as art majors when declaring an emphasis at their Freshman Mandatory Advising appointment with the art advisor during their first semester at the University. Transfer students will be coded as majors at their Transfer Mandatory Advising appointment with the art advisor in conjunction with attendance at a Student Orientation through the Student Orientation Office, [www.sa.utah.edu/orientation/](http://www.sa.utah.edu/orientation/).

Students with a declared emphasis as a freshman in graphic design will not be accepted into the graphic design emphasis until they have passed the March portfolio review. Students not accepted in the graphic design program may meet with the academic advisor to declare another emphasis. Once a student has declared an emphasis, they have the option of changing their emphasis during their program. First Year Studio requirements must be passed with a C- or better before beginning an emphasis.

**First Year Studio Requirements**

All students pursuing a BFA in Art are required to take the following courses during their first year of studies:

**ART 2200 (Fall) and ART 2250 (Spring)** The First Year Studio two-dimensional sequence focuses on the development of representational accuracy, linear perspective and expressive qualities of line, while exploring conceptual ideas in drawing. As the sequence progresses studio problems expand to include a careful study of chiaroscuro, understanding form and space through the visual element of value, and an in-depth study of color theory. Problems are both design-oriented and representational in nature.
**ART 2300 (Fall) and ART 2350 (Spring)** The First Year Studio three-dimensional sequence is designed to introduce and familiarize first year art majors with formal 3-D design issues and materials and processes through diverse applications. Studio problems explore the principles of design through the use of line, plane, form, and space. Course projects are designed to provide students with hands on use of materials, tools, construction methods and processes. Students engage in topical discussions, group critiques and begin to establish a personal vocabulary.

**ART 2400 Introduction to Visual Language (Fall)** This lecture class provides students with a strong initiation to the many facets of art, focusing primarily on the last hundred years. Slides and films supplemented by dialog acquaint students with traditional forms, procedures, and aesthetics existing today within painting, sculpture, crafts, and graphic design. Students become familiar with the faculty, curriculum, and language of the Department.

**Art Minor**

The Department of Art and Art History offers a Ceramics Minor for non-art majors. The Ceramics Minor affords a basic yet substantial background in the construction, working and firing of studio ceramics as well as a practical understanding of the medium and related issues. The pre-art major first year studio sequence is not required for the ceramics minor. A **minimum of 24 credit hours is required.** Students must contact the department office to obtain permission numbers to register for Ceramics Minor classes.

For more information go the following link:
http://www.art.utah.edu/index.php/studioarts/ceramics/

**Admission of Transfer Students**

Undergraduate students transferring from another institution, where studio art classes have been taken, may apply for transfer credit through portfolio submission and submission of transcripts (can be unofficial transcripts). The portfolio will be reviewed by studio faculty and must be evaluated the semester before entry into the program. For entrance fall semester and or summer, portfolios are reviewed the last two weeks of April. For entrance spring semester, portfolios are reviewed the last two weeks of November. An appointment is not required, portfolios may be submitted to the Department of Art and Art History office, 161 ART, Monday through Friday 8:00 am to 4:30 pm. Students will be notified when the portfolio is ready to be picked up, within one week of drop off. If transfer credit is not awarded students begin with the First Year Studio requirements and successfully complete these courses in order to move on to take classes in their chosen emphasis.

See portfolio submission requirements at:
www.art.utah.edu/index.php/information/transfer_students/
**Grading**

Students will typically be graded on the quality of work produced, the creative insight, and effort applied. Individual faculty will have their own set of grading requirements as determined by specific studio classes. Participation is a highly important aspect of all studio art classes. Students are expected to be punctual, present and participatory in all aspects of the classroom environment for the duration of each class.

In order to graduate from the Art Studio program, all students must pass classes with a C- grade or higher. Students not maintaining the requisite grade will need to re-take classes accordingly. Some emphasis areas may demand a minimum grade of C or higher. The university grading standards are as follows:


**Attendance / Participation Policy**

Students are required to be present and prepared to work with the correct materials for each of their classes. Due to the participatory nature of all the studio art classes, it is recommended that students attend every class meeting. Individual faculty will communicate their attendance policy during the first week of the semester along with grade penalty policies when lack of participation or excessive absences occurs.

University attendance policy can be found at:

**Withdrawal From Classes**

Each semester there is a university wide deadline for withdrawing from classes.

For more information on withdrawing from classes, go to the following link:

**Grievances**

Students with grievances should first contact their instructor, before contacting the Department Chair, Assistant Dean, Associate Dean or the Dean.

For information on privacy rights go to the following link:

For information on the code of student rights and responsibilities, go to the following link:
Student Relations

Student Advisory Committee (SAC) [http://www.finearts.utah.edu/](http://www.finearts.utah.edu/)

Freshman through graduate students, elect SAC representatives at the end of spring semester. These representatives meet periodically throughout the academic year. A SAC chair is elected from these representatives. The SAC advises the faculty of student requests and serves as a liaison between students and faculty. The SAC also conducts all formal student evaluations of faculty and has input on faculty promotion, retention, and tenure decisions. SAC are responsible for the organization of the annual student exhibition, and the BFA senior exhibition.

Student Associations

There are student associations in ceramics, painting and drawing, graphic design, printmaking, photography, sculpture / intermedia, and art teaching within the department. Registered student associations are eligible to apply for funding from the College of Fine Arts and ASUU, for projects, which directly benefit the students in that group.

For more information go to the following link:
http://www.finearts.utah.edu/students/scholarshipsgrants/

Advising

All students declaring a major in art need to meet with the Academic Advisor, Nevon Bruschke, for Freshman Mandatory Advising, Second Year Advising and Transfer Advising. It is recommended that students meet with the art advisor yearly and at least two semesters before expected graduation date. Appointments can be scheduled through the Department of Art and Art History office at 801-581-8677. Normal advising appointments are 30 minutes, Monday through Friday 8:30 am to 4:00 pm. Many questions can also be answered through email at n.bruschke@utah.edu.

Scholarships

There are a number of departmental and college of fine art scholarships available to art majors each academic year.

For more information on scholarships go to the following links:
[http://www.finearts.utah.edu/students/scholarshipsgrants/](http://www.finearts.utah.edu/students/scholarshipsgrants/)

Honors program
Honors BFA is available in all of the studio emphasis areas.

For more information go to the following links:
http://www.art.utah.edu/index.php/information/honors_tracks/
http://honors.utah.edu/

**Visiting Artist/Art Historian Lecture Series**

The department invites a series of visiting artists and art historians whose visits are scheduled throughout the academic year. Visiting artists and art historians participate in a variety of activities within the department, including a lecture, which is free to all students, members of the university community and the public. Information on individual visiting artists will be posted throughout the department during each semester. The department also has the Warnock Residency visiting artist, which brings an artist to teach a class in the department for a semester.

**The Warnock Residency**

The Department of Art and Art History established the Warnock residency program in 2008 with the aim of bringing excellent visiting artists to Utah, to contribute to the creative and intellectual life of the department through artistic and scholarly pursuits. During a semester-long visiting faculty appointment, the artist in residence has the opportunity to create a project that might culminate in a public event, disseminating the results of their creative research.

The residency program has been established with the aim of exposing students to new, innovative and diverse contemporary art practices, providing an opportunity for trilateral exchange among students, faculty, and the public at large. Faculty believes that this exchange is more effective and durable when it continues over the course of a few months.

For information on current Warnock residents, go to the following link:
http://www.finearts.utah.edu/news/

**International Education / Study Abroad**

The Office of International Education/Study Abroad seeks to close the gap between leadership goals for campus internationalization and their realization in institutional practices, policies, and culture. Up to date information on study abroad courses and opportunities can be found by contacting the International Education /
Study Abroad office.

For more information go to the following link:
http://www.ie.utah.edu/

**University Resources**

Career services for students and alumni can be found at the following link:
http://careers.utah.edu/

Child-care is available on a part time basis to students through ASUU.
For more information go to the following link:
http://www.asuuchildcare.utah.edu/

The University Counseling Center is staffed by professionals from counseling and clinical psychology, social work, psychiatry, and advanced trainees in these disciplines. Services are available to students, faculty and staff for career development, personal counseling, learning enhancement programs, couple/family/premarital counseling, outreach and consultation, testing services, crisis intervention, University Tutoring Center, and classes for credit.

For more information go to the following link:
http://www.sa.utah.edu/counsel/groups-schedule.htm

The Women's Resource Center offers services that enhance the educational experience of women and men within the academic community.

For more information go to the following link:
http://www.sa.utah.edu/women/

International Student Services can be found at the International Center.
For more information go to the following link:
http://ic.utah.edu/

**Security**

Registered students have 2- hour access to the art building through the secured exterior doors and are encouraged to utilize department studios for the completion of projects. In order to gain after hour's access, students must bring a current class schedule to Room 161, along with their U card. Students who are given 24-hour access to the building are responsible to maintain a secure and safe environment. The exterior doors to the building must not be propped open at any time. Additionally, students working in the building after hours are not permitted to admit anyone who does not have approved access through their U card.

Please call campus police with any safety issues while on campus: 801 585-2677
Campus police and security services can be found at:  
[http://dps.utah.edu/security-services/](http://dps.utah.edu/security-services/)

**Health and Safety**

Students are required to maintain a safe working environment at all times.  
Campus Environmental Health and Safety information can be found at:  
[http://ehs.utah.edu/](http://ehs.utah.edu/)

**Lockers**

Students registered for major classes in the department may request the allocation and use of a locker for the duration of the semester by bringing a hard copy of their class schedule and a lock to the art office, room 161.

**The Owens Reading Room**

The Owens Reading Room, located on the third floor, serves as a resource library for all students in the department. Books and publications may not be removed from the Reading Room.

**The Gittins Gallery**

The Gittins Gallery is located on the first floor of the art building. The gallery is for the use of the Department of Art and Art History. Exhibitions must be scheduled through the faculty gallery director. Please contact the art office for the gallery director’s contact information.

**Department address and contact information**

DEPARTMENT OF ART AND ART HISTORY  
375 S 1530 E RM 161  
SALT LAKE CITY UT 84112-0380  
TEL 801.581.8677  
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